

## ***Airside Operations and Safety Manager***

**Division: Aviation**

**Location: London Southend Airport**

**Shift pattern: Full-time 42 hours p/w, Monday- Friday**

**Reporting to: Head of Operations**

### **What's the role?**

Responsible to the Head of Operations, the Airside Operations and Safety Manager (AOSM) will pro-actively manage and coordinate airfield operational activities to ensure the safe, compliant and efficient operation of the airfield in accordance with regulatory (CAA, EASA, HSE etc.) and London Southend Airport Company requirements. Oversight of Health and Safety across the wider airport operation. Developing and managing a safety team in line with the airports development.

### **What will I be responsible for?**

- Developing and maintaining an aviation safety management system (SMS) and positive safety culture including arrangements for identifying, reporting and correcting safety issues and for the initiation of preventive action measures.
- Ensuring a programme of monitoring and auditing is in place and undertaken to provide a high level of safety and compliance assurance.
- Ensuring compliance with aviation regulations in EASA CS.ADR-DSN and AMC/GM Part ADR-OPS.
- In conjunction with Senior Managers, agree safety targets for all areas of operation and ensure that appropriate safety performance improvement plans are being implemented across the organisation.
- Undertaking on-going review of the safety management system to evaluate its effectiveness and ensuring that improvements are made where required.
- Reviewing and reporting on compliance with SMS policies, procedures and regulatory standards, ensuring safety issues are reported to the HoO and COO in a timely manner.
- Overseeing the safety and operational performance of daily operations at London Southend Airport and the maintenance of airfield infrastructure, in conjunction with the Technical Services team.
- Ensuring that the relevant airside safety and operational information is promulgated through the relevant notification channels.
- Promote a Just Culture at all times.
- Assuming the role of the Wildlife Control Manager and ensuring that an effective Wildlife Hazard Control Management Plan is in place that at least meets the requirements of CAP 772 Birdstrike Risk Management.
- Ensuring that an Airside Driving scheme is in place that complies with CAP 790.
- Ensuring that a thorough system of airfield inspections is carried out, recorded and appropriate rectification action taken.
- Ensuring that local airside operations procedures are in place.
- Ensuring that operational staff members are trained, qualified and competent to carry out their airside operations duties.
- Ensuring that the LSA Aerodrome Manual is reviewed and updated as

- required.
- Ensuring systems and procedures are in place for the control of airfield works, which do not adversely impact on aviation safety and continued aircraft operations.
  - Ensuring that the aerodrome remains safe for use at all times including adverse weather conditions through development and activation of procedures.
  - Work closely with Stobart Group Safety and Compliance Team.
  - Develop close and effective working relationships with all departments, business partners and stakeholders to the furtherance of a safe and efficient operational environment for all.
  - Work with the Airport Project Manager to ensure that all on-airfield and off-airfield developments comply with CAP 791 change procedures and aerodrome safeguarding requirements

**Qualifications and experience:**

	<b>Essential</b>	<b>Desirable</b>
<b>Key Attributes</b>	<ul style="list-style-type: none"> <li>• Team Working</li> <li>• Pro-active</li> <li>• Strong communication skills</li> <li>• Astute Relationship Management</li> <li>• Proficient in the use of Microsoft Office</li> <li>• Excellent written and oral communication skills</li> </ul> <p>Special requirements:</p> <ul style="list-style-type: none"> <li>• Meet CAP 790 medical standards</li> <li>• Able to hold a Shot Gun/Firearms Licence</li> <li>• Airside Driving Permit (Clean UK Driving Licence)</li> <li>• Active involvement with airport Incident Response team / Snow Cell Management</li> </ul>	
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Formal qualification/certification in Airside/Airfield Operations</li> <li>• Qualification/certificate in safety management systems</li> </ul>	

<p><b>Experience</b></p>	<ul style="list-style-type: none"> <li>• Proven knowledge of safety standards</li> <li>• Proven knowledge of the regulatory structure and requirements for the licensing/certification of aerodromes</li> <li>• Experience of auditing and document management and review</li> </ul> <p>The following are key areas where the post holder must be able to demonstrate an understanding:</p> <ul style="list-style-type: none"> <li>• Aerodrome Licensing/Certification</li> <li>• Bird / Wildlife Hazard Management</li> <li>• Aerodrome Safeguarding</li> <li>• Aerodrome Development and Physical Characteristics</li> <li>• Aircraft Performance</li> <li>• Airside Driving Requirements</li> <li>• Winter / Adverse weather Operations</li> <li>• Aeronautical information publication</li> <li>• Environmental Compliance</li> <li>• Emergency Planning</li> </ul>	
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**How to Apply:**

All applications should be made in writing to Human Resources at [LSAHR@southendairport.com](mailto:LSAHR@southendairport.com) with:

- An updated CV and a covering letter, or an application form

**Note: For your application to be considered it is essential that you can provide a full 5-year checkable history and are able to obtain a clear criminal record check.**

Please provide details of relevant skills, experience and qualifications to support your application.