

The logo features a central dark blue shape with rounded corners, containing the text 'London Southend Airport' in white. This central shape is overlaid on a background of overlapping curved shapes in light green and cyan. There are also some faint grey geometric shapes (triangles and squares) scattered around the main logo.

# London Southend Airport

**Byelaws 2020**  
**(Proposed/Revised)**

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## London Southend Airport Byelaws 2020

London Southend Airport Company Limited (“LSACL”), in exercise of the powers conferred on it by sections 63 and 64 of The Airports Act 1986; section 37 of the Criminal Justice Act 1982 and of all other powers enabling it in that behalf, hereby makes the following byelaws which shall apply within the Airport.

### 1. Interpretation

#### 1(1) In these byelaws:

Accident	means an unintended occurrence which has an adverse physical result;
Aircraft	means a heavier than air power driven flying machine and includes aeroplane (land plane), aeroplane (seaplane), aeroplane (amphibian), aeroplane (self-launching motor glider), powered lift (tilt rotor), rotorcraft (helicopter and gyroplane) or microlight;
Air Navigation Order	means the Air Navigation Order 2016 (as amended);
Airport	means London Southend Airport as set out edged red on the plan at Schedule 1 and includes any future expansion of the Terminal Building;
Airport Equipment	means any mechanical or electrical or electronic apparatus or software used in connection with the operation of the Airport, including any such apparatus or software used for or in connection with the control of access of persons or Vehicles to any part of the Airport;
Airport Official	means a person authorised in writing by LSACL to perform certain functions under these byelaws as evidenced by such person having been issued with the appropriate ID security pass by LSACL;
Airport Security Manager	means the Airport Official appointed by LSACL from time to time to manage security at the Airport;
Airside	means the operational area inside the Airport security fence and the Terminal Building security controls;
Airside Driving Permit	means a valid driving permit issued or authorised for use within the Airside areas at the Airport;
Animal	means any animal wild or domesticated that is brought onto the Airport except in byelaw 10(2) where it has the same meaning as in section 170(8) of the Road Traffic Act 1988;
Authorised Premises	means a premises authorised to supply alcohol for consumption at the Airport;
Authorised Standing	means places designated by Notice as waiting places for Taxis;

<b>Competence Drive</b>	<b>to</b>	means written authority issued to a person by his or her current employers which authorises that person to drive and operate a particular class of Vehicle;
<b>Constable</b>		includes any person having the powers and privileges of a constable and may include a Police Community Support Officer;
<b>Courtesy Transport</b>		means any Vehicle used to transport passengers (or Airport staff as the case may be) to or from the Airport and provided by: <ul style="list-style-type: none"> <li>a) an operator of an offsite car park (or his servants or agents); or</li> <li>b) any other company, firm or individual offering such transport as part of a commercial arrangement.</li> </ul>
<b>Customs and Excise Acts</b>	<b>and</b>	has the same meaning as in the Customs and Excise Management Act 1979;
<b>Drunk</b>		in relation to byelaw 5(1)(c) means after consuming so much alcohol that the proportion of it in a person's breath, blood or urine exceeds the prescribed limit (as defined in section 11 of the Road Traffic Act 1988);
<b>Groundhandling</b>		means the groundhandling services listed in the Annex to Council Directive 96/67/EC (as amended, updated or replaced);
<b>Legislation</b>		means any Act of Parliament or subordinate legislation;
<b>Lost Office</b>	<b>Property</b>	means any building or part of a building at the Airport which has been designated from time to time by LSACL for the safe keeping of lost property and includes Airport information desks;
<b>LSACL</b>		means London Southend Airport Company Limited (registered in England and Wales under company number 2881745 and whose registered office is situated at Third Floor, 15 Stratford Place, London W1C 1BE), including any successor to it as airport operator (as that term is defined in the Airports Act 1986) and where the context so requires references in these byelaws to LSACL shall include a reference to the company, its employees and agents;
<b>Movement Area</b>		means any area used for the movement of Aircraft;
<b>Notice</b>		means any notice, sign, object or device (whether fixed or portable) for conveying warnings, information, requirements, restrictions or prohibitions of any description erected and displayed by LSACL and all markings on the ground made or authorised by LSACL;
<b>Operator</b>		means the operator of an Aircraft as defined in the Air Navigation Order;
<b>Portable Machine</b>	<b>Music</b>	means a portable radio, MP3 player, compact disc player, television, computer games machine or any other device capable of emitting audio sound;

<b>Private Hire Vehicle</b>	means a Vehicle, other than a Public Service Vehicle, which is used for the purpose of carrying passengers for hire or reward and which is licensed under the Local Government (Miscellaneous Provisions) Act 1976;
<b>Public Service Vehicle</b>	has the same meaning as in section 1 of the Public Passenger Vehicles Act 1981;
<b>Restricted Access</b>	means access is controlled by security check points or authorised entry points or access is only available to specific persons who are permitted to have such access by an Airport Official;
<b>Restricted Area</b>	means any part or parts of the Airport to which there is Restricted Access as designated by an Airport Official from time to time or as designated by the Secretary of State as a 'security restricted area' under section 11A of the Aviation Security Act 1982 and including all stands, aprons, taxiways and the runway;
<b>Road Traffic Enactments</b>	has the same meaning as in section 63(3) of the Airports Act 1986;
<b>Security Search Area</b>	means any area on the Airport used by an Airport Official for security checks, passenger/staff screening or other security purposes;
<b>Taxi</b>	means a hackney carriage within the meaning of the Town Police Clauses Act 1847 authorised by LSACL to ply for hire at the Airport;
<b>Taxi Feeder Park</b>	means that part of the airport indicated by the Notice "Taxi Feeder Park";
<b>Terminal Building</b>	means the building or buildings used as terminals for passengers arriving at or departing from the Airport; and
<b>Vehicle</b>	means any mechanically propelled conveyance or manually operated apparatus on wheels and includes trailers, items of plant that operate as wheeled Vehicles and as static apparatus but does not include an Aircraft.

1(2) These byelaws may be cited as the 'London Southend Airport Byelaws, 2020'.

1(3) No provision in these byelaws shall apply to any member of a fire, police or ambulance service when he/she is acting in the course of duty, or to any emergency Vehicle being used by such person at the Airport.

## **2. Revocation**

The Southend-on-Sea Municipal Airport Byelaws 1983 are hereby revoked.

## **3. Penalties**

Any person contravening any of the following byelaws shall be guilty of an offence and liable on summary conviction to a fine which shall not exceed the specified levels as indicated in the table below:



Level <sup>1</sup>	Byelaw
4	4(4) 4(6) 4(7) 4(8) 4(9) 4(12) 4(13) 4(14) 4(15) and 4(22)  5(1) 5(4) 5(6) and 5(8)  6(3) 6(4) 6(5) 6(8) and 6(16)  7(2)  8(1)
3	4(1) 4(2) 4(3) 4(10) 4(11) 4(16) 4(17) 4(18) 4(19) 4(20) 4(21) 4(23) 4(25) 4(26) 4(27) 4(28) 4(29) 4(30) 4(31) 4(32) 4(33) 4(35) 4 (37) and 4(38)  5(2) 5(3) 5(5) 5(7) 5(9) 5(10) 5(11) and 5(12)  6(1) 6(2) 6(6) 6(7) 6(9) 6(10) 6(11) 6(12) 6(13) 6(14) 6(15) 6(17) 6(18) 6(19) 6(20) 6(21) 6(22) and 6(23)  7(1) 7(3) and 7(4)  8(2) 8(3) 8(4) and 8(5)  9(1) 9(2) 9(3) 9(4) 9(5) 9(6) 9(7) 9(8) 9(9) 9(10) 9(11) 9(12) 9(13) 9(14) 9(15) 9(16) and 9(17)  10(1) 10(2) 10(3) 10(4) 10(5) 10(6) and 10(7)
2	4(5) 4(24) 4(34) and 4(36)

#### **4. Prohibited Acts**

##### **4(1) Aircraft parking**

Except in the case of emergency, no person shall place an Aircraft other than in the place and position allocated from time to time for that Aircraft by LSACL or an Airport Official.

##### **4(2) Securing Aircraft**

No person shall fail to moor properly or otherwise secure any stationary Aircraft which is not in a hangar.

##### **4(3) Emergency stop switch etc.**

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<sup>1</sup> As at the date of these byelaws the relevant levels on the standard scale are, by virtue of section 37(2) of the Criminal Justice Act 1982, as follows:  
Level 2 £500  
Level 3 £1,000  
Level 4 £2,500  
but these are subject to amendment from time to time by statute or by an order under section 143 of the Magistrates' Court Act 1980..

No person shall, except in the case of an emergency, intentionally operate any switch or lever of any escalator, traveller, lift or any automatic conveyance for passengers or goods upon or near which is displayed a Notice stating that it is intended only to be operated in case of emergency.

#### 4(4) Misuse of communications and tampering with equipment

No person shall:

- a) without reasonable excuse, tamper with or misuse any communications equipment or other apparatus provided for transmitting and receiving messages or data at the Airport; or
- b) without reasonable excuse, tamper with or misuse any apparatus used for or in connection with the control of access of persons or Vehicles to any part of the Airport.

#### 4(5) No smoking

No person shall smoke (for the avoidance of doubt this includes using e-cigarettes) or bring a naked light into or light any naked light in:

- a) any place where any such act is prohibited by a Notice;
- b) any place other than such place(s) designated for such purposes by an Airport Official from time to time;
- c) any place within fifteen (15) metres of any Aircraft or a store of liquid, fuel, gas, explosives or other flammable material; or
- d) any part of a Restricted Area unless a designated smoking area.

#### 4(6) Radio interference

No person shall operate or use any radio transmitter or other thing capable of radiating or generating electrical interference, in such a way as to prejudice, or be likely to prejudice, the operation of any communications or navigation systems at the Airport.

#### 4(7) False alarms

No person shall knowingly give by any means a false bomb warning or a false fire, ambulance or other emergency alarm.

#### 4(8) Allow anything on airport where forbidden

No person shall allow any Vehicle, Animal or thing to be on the Airport (having been given a reasonable period to remove it) after its presence on the Airport has been forbidden by a Constable or Airport Official or after having been required by a Constable or Airport Official to remove it. No Constable or Airport Official shall forbid the presence of any Vehicle, Animal or thing or require a person to remove it unless he has reasonable grounds to believe that its presence has been responsible for or is about to be responsible for a breach of a byelaw or the commission of a criminal offence or he believes that Vehicle, Animal or thing poses a threat to safety or security at the Airport.

#### 4(9) Not to return

No person, having complied with a requirement to remove a Vehicle, Animal or thing in accordance with byelaw 4(8), shall allow that Vehicle, Animal or thing to re-enter the Airport unless re-entry has been approved by a Constable or Airport Official.

#### 4(10) Offensive display

No person shall:

- a) write, draw or affix any obscene, abusive or offensive word, representation or character upon or wilfully soil or defile any wall, structure, floor or pavement or any surface forming part of the Airport; or
- b) wear, display or carry any obscene, abusive or offensive word, representation or character in any area forming part of the Airport.

#### 4(11) Persons to keep Animals under control

No person in charge of an Animal shall fail to keep that Animal under control or permit that Animal to foul on any area forming part of the Airport and every such Animal shall be held under control on a lead or in an appropriate travel container and be restrained from behaviour giving reasonable grounds for annoyance. It shall be a defence for a person charged to prove that he took all reasonable precautions and exercised all due diligence to avoid the commission of the offence.

#### 4(12) Persons required to leave

No person shall remain on the Airport after having been requested by a Constable or an Airport Official to leave and no Constable or Airport Official shall request a person to leave unless that person is causing a disturbance (including using language or making gestures which are lewd, foul or offensive) or has committed or is, in the reasonable opinion of the requesting Constable or Airport Official, about to commit an offence (including a breach of a byelaw). Nothing in this paragraph shall prejudice the operation of other byelaws pertaining to the removal or evacuation of persons from the Airport.

#### 4(13) Search

Any person (whether a bona fide airline passenger or not) who refuses to be searched or to have their baggage or Vehicle searched by a Constable or Airport Official must leave the Airport if requested to leave by such Constable or Airport Official.

#### 4(14) Persons not to return for 24 hours

No person, having left the Airport or any part thereof, at the request of a Constable or Airport Official, shall re-enter the Airport, or any part thereof, for a period of twenty-four (24) hours thereafter unless re-entry is otherwise authorised in writing by the Constable or Airport Official issuing the original request to leave (or in their absence LSACL).

#### 4(15) Prohibited Persons

No person shall without lawful authority or reasonable cause or excuse or without the permission of LSACL:

- a) enter any part of the Airport to which members of the public are not for the time being admitted;
- b) enter any part of the Airport to which members of the public are for the time being admitted except as a bona fide airline passenger or as a person meeting such a passenger;
- c) enter any part of the Airport whilst having been prohibited from entering by an Airport Official or Constable.
- d) enter the Airport, whilst having previously been prohibited from doing so in writing by LSACL.

#### 4(16) Obstruction

- a) No person shall intentionally obstruct or interfere with the proper use of the Airport or with any person acting in the execution of his or her duty in relation to the operation of the Airport or pursuant to any applicable Legislation, including the conveyance of passengers, their baggage and other goods, the security and safety of passengers, and the maintenance and servicing of Aircraft; or
- b) behave so as to give reasonable grounds for annoyance to other persons at the Airport.

#### 4(17) Interference with Airport Equipment

No person shall:

- a) tamper with, interfere with, cause damage to or misuse any Airport Equipment without lawful authority or reasonable cause or excuse; and
- b) operate, use, move or disturb any Airport Equipment without the authority of an Airport Official.

#### 4(18) Consumption of alcohol

No person shall within the Airport open or consume any alcohol unless purchased or obtained from an Authorised Premises within the Airport.

#### 4(19) Behaviour

No person shall behave in a disorderly, indecent or offensive manner.

#### 4(20) Offensive language

No person shall use any language likely to cause offence or annoyance to any person.

#### 4(21) Unattended baggage

No person shall leave any baggage or other item unattended in any part of the Airport.

#### 4(22) No demonstrations etc.

No person shall organise or take part in any demonstration, procession or public assembly likely to obstruct or interfere with the proper use of the Airport or obstruct or interfere with the comfort and convenience or safety or security of passengers or persons using the Airport.

[4\(23\) No display of flags or banners etc.](#)

No person shall display any flags, banners or emblems likely to cause a breach of the peace on any part of the Airport.

[4\(24\) Litter etc.](#)

No person shall leave uncovered refuse containers in Restricted Areas or throw, leave, drop or otherwise deposit anything within the Airport (except in a receptacle provided for the purpose) where doing so would or might cause, contribute to or lead to injury to any person or damage to property (including Aircraft), or the defacement by litter pollution or waste substances of any part of the Airport.

[4\(25\) Not to remove baggage trolleys](#)

No person shall remove from the Airport any baggage trolley provided for passenger use by LSACL.

[4\(26\) Misuse of baggage trolleys](#)

No person shall misuse any baggage trolley provided for passenger use by LSACL.

[4\(27\) Loitering](#)

No person shall loiter, frequent or remain on the Airport without reasonable cause.

[4\(28\) Emergency exits](#)

No person shall obstruct any of the emergency exits at the Airport.

[4\(29\) Evacuation](#)

No person shall in an emergency fail to evacuate or remain in any building on the Airport when instructed to do so by a Constable, an Airport Official or other member of the emergency services.

[4\(30\) Fail to comply with Notices etc.](#)

No person whether on foot, or whilst driving or propelling a Vehicle shall, neglect, fail or refuse to comply with an indication or direction given by a Constable, Airport Official or a Notice displayed by or on behalf of LSACL.

[4\(31\) Private Hire Vehicles](#)

No person shall cause or permit a Private Hire Vehicle except a Private Hire Vehicle authorised by LSACL to enter the Airport for the purpose of loading passengers provided further that it shall not be an offence for a pre-booked Private Hire Vehicle to load passengers at an official car park where the Private Hire Vehicle complies with these byelaws and does not obstruct the operation of any other Private Hire Vehicles authorised by LSACL.

#### 4(32) Airside driving

No person shall drive a Vehicle Airside without first being in possession of a current Airside Driving Permit personally allocated to him by the Airport.

#### 4(33) Skateboards/roller skates etc.

No person shall use skateboards, roller skates, quad bikes, bicycles, scooters or similar modes of transportation however propelled, anywhere on the Airport except mobility scooters or wheelchairs designed for and used by disabled persons.

#### 4(34) Spitting

No person shall spit on the floor, side or wall of any Vehicle, passenger transit system or in any building, or on any pavement within the Airport.

#### 4(35) Displacement

No person shall remove, displace, deface or alter any structure, building or other property (including any Notice) forming part of, or provided for, or in connection with the Airport.

#### 4(36) Wearing of passes

No person, other than a bona fide airline passenger (or unless authorised by the Airport Security Manager), while in a Restricted Area shall fail to wear a pass issued to him or her by or on behalf of LSACL so that it is reasonably visible at all times.

#### 4(37) Vehicle idling

No person shall allow an engine to remain running on any Vehicle whilst it is stationary.

#### 4(38) Courtesy Transport

No person shall cause or permit Courtesy Transport to enter the Airport except Courtesy Transport authorised and licensed by LSACL.

### 5. Prohibited acts on parts of the Airport to which the Road Traffic Enactments do not apply:

The following acts are prohibited on any part of the Airport to which the Road Traffic Enactments do not apply:

#### 5(1) Driving offences

No person shall drive a Vehicle:

- a) dangerously, and in this subsection driving dangerously shall have the meaning given to it in section 2A of the Road Traffic Act 1988;
- b) without due care and attention, or without reasonable consideration for other persons using that part of the Airport;

- c) whilst Drunk or under the influence of drugs or other intoxicating substance;
- d) whilst operating a mobile telephone or other handheld device; or
- e) without prejudice to any Notice from an Airport Official from time to time at a speed in excess of twenty (20) miles per hour on the aprons or roads forming part of the Airport or in excess of such other speed limit indicated by a Notice which conforms to the Traffic Signs Regulations and General Directions 2016, which speed shall not in any event be more than thirty (30) miles per hour except in an emergency.

#### 5(2) Not to cause danger with a Vehicle

No person shall use, cause or permit to be used, any Vehicle in such a way as to cause or to be likely to cause, danger or nuisance to any Aircraft, person(s) or property.

#### 5(3) Vehicle waiting

No person shall, except in the case of an emergency, leave or park a Vehicle or cause it to wait for a period in excess of the permitted time in an area where the period of waiting is restricted by Notice.

#### 5(4) Obstruction causing danger

No person in charge of a Vehicle shall, except in the case of an emergency, cause or permit the Vehicle to stand so as to cause any obstruction, or so as to be likely to cause danger to any Aircraft, person or property.

#### 5(5) Use of Vehicles

No person shall use, cause or permit to be used any Vehicle which fails to comply with any braking, steering, lighting, tyre, fuel and exhaust system or electrical requirements that would apply to that type of Vehicle if it were to be operated on a road to which the Road Traffic Enactments apply or use, cause or permit to be used any Vehicle where the safety locking devices are not in good working order.

#### 5(6) Fuel and exhaust systems

No person shall cause or permit the discharge of any harmful matter (whether of a solid, liquid or gaseous nature) or any other substance of whatever nature which might obstruct or be or become a source of damage to drains, sewers or other areas or infrastructure or which may constitute a risk to the environment or public health.

#### 5(7) Passenger safety and insecure load

No person shall use, cause or permit to be used:

- a) any Vehicle unless such Vehicle, and all parts and accessories of such Vehicle are at all times in such condition, and the number of passengers carried by such Vehicle, the manner in which any passengers are carried in or on such Vehicle, and the weight, distribution, packing and adjustment of the load of such Vehicle are at all times such that

no danger is caused or is likely to be caused to any person in or on such Vehicle or on the Airport; or

- b) any Vehicle unless the load carried by such Vehicle is at all times so secured, if necessary by physical restraint other than its own weight, and is in such a position, that neither danger nor nuisance is likely to be caused to any person or property by reason of the load or any part thereof falling or being blown from such Vehicle, or by reason or any other movement of the load or any part thereof in relation to such Vehicle.

#### 5(8) Permitted areas for Vehicles

No person shall, except in the case of an emergency, cause or permit any Vehicle, Aircraft servicing equipment or persons to enter that part of the Airport licensed for the surface movement of Aircraft, including the manoeuvring area, aprons and any part of the Airport provided for the maintenance of Aircraft, except those parts specifically allocated from time to time by LSACL for use by such Vehicle or Aircraft servicing equipment or persons.

#### 5(9) Failure to set handbrake etc.

No person shall cause or permit any Vehicle to be left unattended unless any parking brake or restraining device with which the Vehicle is equipped is properly engaged.

#### 5(10) Parking of Vehicles

No person shall:

- a) wait, leave or park a Vehicle in an area where waiting is prohibited as indicated by a Notice or by an Airport Official or where the Vehicle would cause any obstruction;
- b) park any Vehicle on any part of the Airport other than an area that is specifically designated by Notice or by an Airport Official for the parking of such Vehicle and, for the avoidance of doubt, if an area at the Airport is designated by Notice or an Airport Official for parking by a certain category of person (including, for example, disabled persons or occupiers of certain premises at the Airport) no Vehicle other than one belonging to such category of person may be parked in such area.

#### 5(11) Failure to remove

No person shall when in charge of a Vehicle, without reasonable excuse fail to remove it from any parking place when required to do so by a Constable or an Airport Official.

#### 5(12) Failure to report damage

No person shall without reasonable excuse fail to report damage howsoever caused to an Aircraft or Airport Equipment to its owner or a person having charge of it.

### 6. Acts for which permission is required:



The following prohibitions apply unless the permission of LSACL has first been obtained or unless the act is performed by a person acting with lawful authority or excuse:

6(1) [Moving of Aircraft](#)

No person shall move, or cause to be moved, over the roads or Movement Areas of the Airport any Aircraft by means of its engines.

6(2) [Use of Vehicles in hangars](#)

No person shall take a Vehicle into a hangar used for the maintenance or storage of Aircraft.

6(3) [Groundhandling](#)

No person shall carry out Groundhandling at the Airport.

6(4) [Aircraft engine running](#)

No person shall run an Aircraft engine in a hangar or in any area other than that allocated from time to time for that purpose by LSACL.

6(5) [Cleaning etc. of Aircraft and Vehicles](#)

No person shall clean, service or maintain Aircraft, Vehicles or equipment or run Aircraft engines in areas other than those allocated from time to time by LSACL.

6(6) [Fires](#)

No person shall light a fire on the Airport, or place or throw or let fall a lighted match or any other thing so as to be likely to cause a fire.

6(7) [Filling or discharging liquid fuel](#)

No person shall fill or discharge from any container, including any part of a Vehicle, liquid fuel elsewhere than in a place approved for that purpose by LSACL.

6(8) [Discharging harmful matter](#)

No person shall cause or permit the discharge of any harmful matter (whether of a solid, liquid or gaseous nature) or any other substance of whatever nature which might obstruct or be or become a source of damage to drains, sewers or other areas or infrastructure or which may constitute a risk to the environment or public health.

6(9) [Prohibition Notice](#)

No person shall fail to comply with any Notice prohibiting or restricting access to any building, road or any part of the Airport.

6(10) [Climbing etc.](#)

No person shall climb any wall, fence, barrier, railing or post.

6(11) [Not to cause annoyance](#)

No person shall sing, dance, shout, play a musical instrument or erect or use any Portable Music Machine or other apparatus for transmission, receipt, recording, reproduction or amplification of sound, speech or images or behave in such a way as to give reasonable cause for annoyance to any other person or cause a disruption at the Airport.

[6\(12\) Apparatus etc.](#)

No person shall erect or use any Portable Music Machine or other apparatus for transmission, receipt, recording, reproduction or amplification of sound, speech or images for commercial purposes or for any purpose in a Security Search Area.

[6\(13\) Animal grazing](#)

No person shall cause or permit the grazing of any Animals within the boundary of the Airport.

[6\(14\) Structure](#)

No person shall remove, displace, damage, deface or alter any structure or property whether moveable or immovable (including any Notice) forming part of or provided for or in connection with the Airport or erect or place on any part of the Airport any structure or property.

[6\(15\) Entering or leaving the Airport](#)

No person shall enter or leave the Airport otherwise than through a gate or entrance/exit for the time being provided by LSACL for that purpose.

[6\(16\) Sale and distribution of goods or services](#)

No person shall carry on a business, sell or distribute anything, offer anything for sale or hire or make any offer of services whether or not for reward on the Airport.

[6\(17\) Display signs](#)

No person shall post, distribute or display signs, advertisements, circulars or other printed or written matter unless authorised by LSACL.

[6\(18\) Begging](#)

No person shall beg or solicit funds or contributions of any kind.

[6\(19\) Restricted Area](#)

No person shall cause or permit any Vehicle to enter any part of the Airport which is declared by Notice to be Restricted Area unless that Vehicle displays in a conspicuous position the form of authority issued by LSACL which is relevant to that Restricted Area.

[6\(20\) Horticulture](#)

No person shall dig soil, cut or remove turf, walk on or damage any flower bed or remove, pick or otherwise damage any tree, shrub or plant.

[6\(21\) Restricted Area fence](#)

No person shall place any building, structure, equipment, Vehicle or container or any other item within three (3) metres of any fence forming the boundary of a Restricted Area.

#### 6(22) Taxi touting

No person shall in the Terminal Building or other building, car parks or any other public place on the Airport offer his or any other Vehicle (unless that Vehicle is a Taxi operating in accordance with these byelaws) for hire.

#### 6(23) Gaming

No person shall engage, or agree to engage, in bookmaking, gaming, betting or wagering nor pay, receive, or settle bets with any other person.

### 7. Acts for which permission is required on parts of the Airport to which the Road Traffic Enactments do not apply:

The following prohibitions apply on any part of the Airport to which the Road Traffic Enactments do not apply unless the permission of LSACL has first been obtained or unless the act is performed by a person acting with lawful authority or excuse.

#### 7(1) Drive or place Vehicle

No person shall drive, operate or place a Vehicle elsewhere than in a place provided for the passage or accommodation of such Vehicle.

#### 7(2) Lights on Vehicles

No person shall drive or leave any Vehicle failing to comply in any way with the lighting requirements which apply to those parts of the Airport to which the Road Traffic Enactments apply.

#### 7(3) Cargo, baggage

No person shall leave any cargo or baggage or equipment or park any Vehicle or equipment elsewhere than in a place provided by LSACL for the accommodation of such cargo or baggage or the parking of such Vehicle or equipment.

#### 7(4) Unattended Vehicles

No person shall:

- a) leave any Vehicle unattended when its engine is running; or
- b) leave any Vehicle with a removable ignition key unattended when the ignition key is in the Vehicle.

### 8. Other acts requiring lawful authority or reasonable cause or excuse:

#### 8(1) Tampering with Aircraft

No person shall tamper or interfere with any Aircraft or anything used in connection with any Aircraft without lawful authority or reasonable cause or excuse.

#### 8(2) Tampering with lift etc.

No person shall tamper with or misuse, or attempt to tamper with or misuse, any lift, escalator, traveller, tracked transit system, conveyor belt, power operated gangway, or any mechanical, electrical or electronic apparatus without lawful authority or reasonable cause or excuse.

#### 8(3) Entering Aircraft

No person shall enter or climb upon or attempt to enter or climb upon any part of any Aircraft without the authority of the person for the time being in charge of that Aircraft.

#### 8(4) Entering Vehicles etc.

No person shall enter or get on or attempt to enter or get on any Vehicle, truck, trolley or Aircraft steps or interfere with the brake or other part of its mechanism without lawful authority or reasonable cause or excuse.

#### 8(5) Permitted Vehicles only

No person shall unless directed by the emergency services in an emergency, take any Vehicle onto areas reserved for Aircraft or any grass areas.

### **9. Taxis:**

#### 9(1) Ply for hire

No person shall cause or permit a Taxi to ply for hire or load passengers unless:

- a) authorised by LSACL in writing; and
- b) they do so from an Authorised Standing

provided that it shall not be an offence to load passengers in a public car park, at a pick-up point designated by an Airport Official for that purpose or, with the consent of a Constable or an Airport Official.

#### 9(2) Authorised Standing

No person shall stand or park a Taxi on the Airport for the purpose of being available for hire except on an Authorised Standing and no person shall permit or cause a Vehicle other than a Taxi to stand on an Authorised Standing.

#### 9(3) Immediate hire on Authorised Standing

Taxi drivers on an Authorised Standing shall remain with their Taxis and be available for hiring immediately and no person shall leave his or her Taxi on an Authorised Standing unless willing to be hired immediately.

#### 9(4) Acceptance of fare

No driver of a Taxi shall refuse to accept a fare –

- a) unreasonably; or
- b) because the person wishing to be carried has a protected characteristic (as defined in the Equality Act 2010) unless –
  - i) in the case of a disabled person in a wheelchair, the Taxi is not designated under section 165(3)(a) of the Equality Act 2010; or
  - ii) in the case of a disabled person in a wheelchair or a disabled person accompanied by an assistance dog, the driver is in possession of a current exemption certificate on medical grounds issued under section 166(1) or section 169(1) of the Equality Act 2010.

#### 9(5) Permitted number standing

No person shall without reasonable excuse cause or permit a Taxi to stand on an Authorised Standing in excess of the maximum permitted number as indicated by a Notice at the head of the Authorised Standing.

#### 9(6) Unattended Taxis

No Taxi driver on an Authorised Standing or any portion thereof shall without reasonable excuse not be with his Taxi.

#### 9(7) Obstruction

Taxi drivers shall not obstruct any roads, footpaths or buildings at the Airport or cause annoyance or disturbance to persons within the Airport or obstruct or interfere with the proper use of the Airport or with any person acting in the execution of his or her duty or lawful authority in relation to the operation of the Airport or permitted services therein.

#### 9(8) Broken down Taxis

Broken down Taxis shall not be left by their drivers on an Authorised Standing longer than is reasonably necessary to effect removal unless the breakdown is temporary and is remedied without delay.

#### 9(9) Washing down

No person shall wash down or clean out a Taxi on an Authorised Standing.

#### 9(10) Transfers to Authorised Standings

Taxi drivers shall not subsequently transfer their Taxis to any other Authorised Standing unless the consent of a Constable or an Airport Official has first been obtained.

#### 9(11) No more than one Taxi

No person who has driven a Taxi onto the Airport shall, while that Taxi remains on the Airport, drive another Taxi onto the Airport.

#### 9(12) Wearing of Taxi badges

No person shall when operating as a Taxi driver arriving at an Authorised Standing fail to display or produce his badge to a Constable, traffic warden in uniform or Airport Official when requested to do so.

#### 9(13) Filling vacancies

Where an Authorised Standing or Taxi Feeder Park is laid out or marked in such a manner that Taxis may only stand one behind the other, as soon as the first Taxi in this line is hired, the drivers of all other Taxis standing on the Authorised Standing or Taxi Feeder Park shall drive their Vehicles forward each one space and spaces at the Authorised Standing or Taxi Feeder Park shall not be filled in any other manner.

#### 9(14) Carriage of luggage

The driver of a Taxi so constructed or adapted as to be capable of carrying luggage shall when requested by a person who hires or seeks to hire the Taxi:

- a) convey a reasonable quantity of luggage;
- b) afford reasonable assistance in loading and unloading luggage; and
- c) afford reasonable assistance in removing luggage to or from the Terminal Building at which he may take up or set down such person.

#### 9(15) Taxi Feeder Park parking

No person shall without the permission of LSACL leave a Taxi on a Taxi Feeder Park unless willing to be despatched immediately to an Authorised Standing.

#### 9(16) Taxi Feeder Park good order

Taxi drivers who are for the time being in a Taxi Feeder Park shall comply with such directions for ensuring good order and an orderly movement of traffic within that Taxi Feeder Park as may be given by a Constable, an Airport Official or LSACL.

#### 9(17) Leaving Taxi Feeder Park

Taxi drivers who are for the time being in a Taxi Feeder Park shall:

- a) leave the Taxi Feeder Park by an exit for the time being designated for that purpose and in the order in which they entered immediately when required to do so by a Constable, or an Airport Official; and

- b) proceed directly and without delay to the Authorised Standing provided that nothing in this byelaw shall apply to anything to the contrary done at the direction of, or with the consent of a Constable, LSACL or an Airport Official.

## **10. General:**

### **10(1) State name and address**

Any person upon being requested to do so by Constable or Airport Official, shall provide his or her correct name and address, the purpose of his or her being on the Airport and any identification which is necessary for the purpose of the request.

### **10(2) Vehicle Accident reporting**

In case where, on a part of the Airport to which the Road Traffic Enactments do not apply, an Accident involving a Vehicle occurs which results in:

- a) Personal injury to a person other than the driver of that Vehicle; or
- b) Damage
  - (i) to a Vehicle other than that Vehicle;
  - (ii) to an Animal other than an Animal in or on that Vehicle; or
  - (iii) to any other property constructed on, fixed to, growing in or otherwise forming part of the land on which the road in question is situated or land adjacent to such land

that driver shall stop and give his name and address, the name and address of the owner of the Vehicle, the registration number or identification marks of the Vehicle and details of the Accident to a Constable or Airport Official or other person having reasonable grounds for requiring them, as soon as reasonably practicable but, in any event, no later than 24 hours after the Accident.

### **10(3) Aircraft Accident reporting**

Where, on a part of the Airport to which the Road Traffic Enactments do not apply, any Accident involving an Aircraft occurs:

- a) If present at the time of the Accident, the pilot in command (or, if the Aircraft is being towed, the tug-driver) shall stop and give:
  - (i) his or her name and address;
  - (ii) the name and address of the person who is the Operator of the Aircraft at the time of the Accident;
  - (iii) the identification marks of the Aircraft; and
  - (iv) details of the Accident

to a Constable or Airport Official or any other person having reasonable grounds for requiring them, as soon as reasonably practicable and in any event no later than 24 hours after the Accident.

b) No driver of any Vehicle involved shall fail to stop and give:

- (i) his or her name and address;
- (ii) the name and address of the owner of the Vehicle;
- (iii) the registration number or identification marks of the Vehicle; and
- (iv) details of the Accident

to a Constable or Airport Official any other person having reasonable grounds for requiring them, as soon reasonably practicable and in any event no later than 24 hours after the Accident.

#### 10(4) Fail to stop

No driver of a Vehicle shall fail to stop when required by a Constable or an Airport Official.

#### 10(5) Fail to comply with a direction

No driver of a Vehicle without reasonable excuse shall fail to comply with any direction for the regulation of traffic given by a Constable, Airport Official or Notice.

#### 10(6) Production of insurance details etc.

Any person driving a Vehicle in a Restricted Area shall if requested to do so by a Constable or an Airport Official produce, either immediately or within seven days at a place specified by the Constable or Airport Official, details of the third-party insurance cover for the operation of the Vehicle in the Restricted Area, his Airside Driving Permit and, if applicable, his Competence to Drive.

#### 10(7) Information as to a driver of a Vehicle

Any person keeping a Vehicle in a Restricted Area or any other person shall give such information as to the identity of the driver to a Constable or Airport Official as it is in his power to give and which may lead to the identification of the driver.

### **11. Lost property**

#### 11(1) Application of byelaws where property is found

These byelaws shall apply in relation to the safe custody, re-delivery and disposal of any property or thing which while not in proper custody, is found on any part of the Airport to which the public or passengers have access or in any Vehicle owned or operated by or on behalf of LSACL excluding any property or thing found on board an Aircraft, in a Taxi or on premises let by LSACL.

#### 11(2) Person who finds property

Subject to the provisions of the Customs and Excise Acts, any person (other than a member of staff of the Airport, Airport Official or Constable) who finds property which they believe to



be lost or abandoned shall notify as soon as reasonably practicable a member of staff of the Airport, Airport Official or Constable and inform that person of the place and circumstances in which it was found

#### 11(3) Property to be delivered to Lost Property Office

- a) Subject to any provisions of the Customs and Excise Acts, and paragraph (b) below, any member of the Airport staff, Airport Official or Constable to whom found property is notified pursuant to byelaw 11(2) hereof or who himself finds any property to which these byelaws apply shall, as soon as reasonably practicable and in any case before leaving the Airport, deliver such property for safe custody in the state in which it comes into his possession to the Lost Property Office and inform a member of staff of the Airport or an Airport Official at the Lost Property Office of the circumstances in which it was found.
- b) If before any lost property shall have been delivered for safe custody to the Lost Property Office under this byelaw, it is claimed by a person who satisfies the member of staff of the Airport, Airport Official or Constable, as the case may be, that he or she is the true owner, it shall be returned to that person, forthwith, without fee, on giving his or her name and address to the member of staff of the Airport, Airport Official or Constable who shall, as soon as possible, report the facts and give the claimant's name and address and a description of the lost property to the Lost Property Office.

#### 11(4) Records of Lost Property

Any lost property delivered to the Lost Property Office shall be retained in safe custody by LSACL or an Airport Official until claimed by the true owner thereof or disposed of in accordance with these byelaws and LSACL or an Airport Official shall keep for a period of not less than 12 months a record showing particulars of the lost property (whether delivered to the Lost Property Office or disposed of pursuant to byelaw 11(6) hereof), the circumstances in which it was found and the ultimate disposal of the lost property provided that:

- a) official documents, including licences, passports and aliens identity books shall wherever practicable be returned forthwith to the appropriate government department, local authority or other body or person responsible for issuing them or for controlling or dealing with them; and
- b) where the name and address of the true owner of any lost property other than the documents referred to in byelaw 11(4)(a), are readily ascertainable LSACL or an Airport Official shall forthwith notify him that the lost property is in their possession and may be claimed in accordance with these byelaws.

#### 11(5) Claim of property

If any lost property, while it is retained by LSACL in safe custody, is claimed and the claimant proves to the satisfaction of LSACL or an Airport Official that he or she is the true owner and gives his or her name and address to a member of staff of the Lost Property Office or an Airport Official, it shall thereupon be delivered to the claimant at the Lost Property Office upon

payment of such charge as LSACL may from time to time fix for the return of any lost property delivered to the Lost Property Office.

#### 11(6) Disposal of property

- a) If any lost property retained by LSACL or an Airport Official for safe custody in accordance with these byelaws is not, within three (3) months of the date when it was delivered to the Lost Property Office, re-delivered to a person pursuant to byelaw 11(5) hereof LSACL or an Airport Official shall be entitled to sell it for the best price that can reasonably be obtained or, in the case of items of negligible value in accordance with byelaw 11(6)(c).
- b) Notwithstanding the foregoing provisions of these byelaws, if any lost property retained by LSACL or an Airport Official pursuant to these byelaws is of a perishable nature and if, within 48 hours from the time when it was found, it has not been redelivered to a person pursuant to byelaw 11(5) hereof, LSACL or an Airport Official shall be entitled to properly dispose of the lost property as they see fit.
- c) Notwithstanding the foregoing provisions of these byelaws, if any lost property retained by LSACL or an Airport Official pursuant to these byelaws is of a negligible value and if, after 30 days from the time when it was found, it has not been re-delivered to a person pursuant to byelaw 11(5) hereof, LSACL or an Airport Official shall be entitled to sell it at the best price that can reasonably be obtained or dispose of it as they think fit save that if the lost property is deemed by an Airport Official to be of sentimental value such item shall be retained for a further 90 days and following expiry of the 90 days LSACL or an Airport Official shall be entitled to sell it at the best price that can reasonably be obtained or dispose of it as they think fit.
- d) Notwithstanding the foregoing provisions of these byelaws any lost property which is or which becomes objectionable may forthwith be destroyed or otherwise disposed of in a reasonable manner.
- e) A sale under this byelaw shall not prejudice the right, for a period of 12 months from the date on which the property came into the custody of LSACL or an Airport Official, of any true owner whose rights have been divested by the sale to be paid the proportion due to him of the residue of the proceeds of sale after deduction of any charge by LSACL or an Airport Official for the safe custody of the lost property and LSACL or an Airport Official's reasonable costs.

#### 11(7) Power to open packages etc.

Where any lost property is contained in a package, bag or other receptacle, a Constable or an Airport Official may cause such receptacle to be opened and the contents examined, or require the claimant to open it and submit it and its contents for examination, for the purpose of:

- a) identifying and tracing the owner of the lost property;
- b) ascertaining the nature of the contents; or

- c) satisfying LSACL or an Airport Official that the contents do not include any item or items which may put at risk the safety or security of the Airport, any Aircraft or any air navigation installation,

and, if any item or items referred to in (c) above are found, they shall be handed to a Constable or Airport Official immediately.

**12 Authority**

No Airport Official shall exercise any power under any of these byelaws without producing his or her ID security pass if required to do so.

**LONDON SOUTHEND AIRPORT COMPANY LIMITED**

was hereunto affixed in the presence of –

.....Director

.....Director

.....2020

The Secretary of State confirmed the above byelaws on [ ] and they came into operation on the [ ] by virtue of schedule 3, paragraph 6 of the Airports Act 1986

Copies may be obtained from [ ]

**Schedule 1**

**Map of London Southend Airport**

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