

**MINUTES OF THE
LONDON SOUTHEND AIRPORT COMMUNITY NOISE FORUM (LSACNF)
on TUESDAY 2ND NOVEMBER 2021 at 11:00am
at Southend Airport Holiday Inn Hotel**

PRESENT

Jeremy Pilgrim (Chair)
Glyn Jones (LSA) GJ
Jo Marchetti (LSA) JM
Nicole Park (LSA) NP
Nicola Trett (LSA – Taking Minutes)
Daniel Rawlings (Envirosuite) DR
Peter Rafano (Envirosuite) PR
Nicole Porter (Anderson Acoustics Ltd) NPO
Ian Greene (Department for Transport) IG
Adrian Smith (Southend Borough Council) AS
Cllr Mike Steptoe (Essex County Council) MS
Sally Holland (Chalkwell Ward Resident Group) SH
Raymond Evans (Leigh Ward Resident Group) RE
Michael Dyer MBE (Burgess Estate Resident Group – Thorpe Bay) MD
John Bailey (SS2 Resident) JB
Kevin Salt (SS4 Resident) KS
Amanda Johnston (SS5 Resident) AJ
Ian Copland (SS6 Resident) IC
Hilary Scarnell (SS9 Resident) HS

APOLOGIES

Jo Spencer (SS0 resident)
Cllr Julie Gooding (Rochford District Council)
Robin Monaghan (Anderson Acoustics)
Anna Waite (SS3 Resident)
Seonaid Reed (CAA)

ACTIONS

1.	<p>WELCOME AND INTRODUCTIONS BY THE CHAIR The Chair introduced himself to the meeting and outlined his background. The Chair confirmed that he applied for the position of LSACNF Chair via an advert on LinkedIn and followed an interview process before obtaining the position.</p>	
2.	<p>MEMBERSHIP</p> <p>2.1 LSA has voluntarily set up this meeting. The Airport is here to listen and understand and to complete improvements where possible. We have representations from residents at these meetings from all the SS postcodes, we also have representation from the local councils.</p> <p>2.2 Current vacancies – we still have vacancies for the SS1, SS7 and SS8 postcode, which JM will readvertise. JM also advised that we have vacancies from based airlines and local businesses.</p> <p>2.3 The Chair advised that if any member is unable to attend future meetings, please let JM know in advance and also confirm if you will be sending a substitute representative.</p> <p>2.4 The representatives introduced themselves to the meeting.</p>	JM

<p>3.</p>	<p>2.5 Accessibility – The Chair advised that it will be up to the forum to decide how representatives communication with their specific postcode area residents. Forum members were asked if they would be happy to publish their own email addresses. The forum voted unanimously to withhold sharing personal email addresses under GDPR regulations. The Chair offered to advertise his own personal email address and allow members of the public to contact him directly on matters relating to airport noise.</p> <p>2.6 It was agreed that the representatives are happy for their names (only) to be published on the Airport website and minutes of the meeting.</p> <p>TERMS OF REFERENCE</p> <p>The Chair read through the terms of reference to the meeting representatives. All members took time to read the terms and agreed to them.</p> <p>Cllr Steptoe asked if the terms of reference was a live document, and it was confirmed by the Chair that it would be updated as and when needed it was also confirmed that it was open to members of the public.</p> <p>ICANN to be removed from the Membership list – JM</p> <p>UPDATE ON INDEPENDENT COMMISSION ON CIVIL AVIATION NOISE (ICAN)</p> <p>IG (DfT) confirmed that ICCAN closed down at the end of September. This will now be picked up with the Civil Aviation Authority (CAA) and he hopes to be able to send an update before the end of the year.</p> <p>S106 PLANNING AGREEMENT/LSA CONTROLS</p> <p>The Chair highlighted the way in which the airport is governed by the S106 agreement. S106 is a legal agreement between the airport and the local planning department which is as a basis to operate the airport. The S106 can be amended at any time.</p> <p>AS confirmed that it is agreed by SBC, RDC and ECC and that all parties need to agree before any changes take place. It is there to balance the needs of the airport and the community.</p> <p>KS asked where the full S106 agreement is kept. The Chair confirmed that it is on the planning section of the SBC. Cllr Steptoe confirmed that it is also on the RDC website.</p> <p>HS asked where the monitoring reports are published. AS confirmed that the reports are submitted to the ACC meeting, including data sheets on pollution and noise.</p> <p>IC asked if there were any public involved in the consultation of the planning application. The Chair advised that there was a public enquiry. AS advised that there was a full public consultation in 2010. Cllr Steptoe confirmed that RDC also held public area meetings. JB believed that the people that live close to the airport had no written correspondence during the consultations. The Chair advised that he cannot comment but in general this is unusual as most planning authorities send out correspondence to local residents. Cllr Steptoe advised that the JAAP was agreed by the full council. JM advised that the airport also held several presentations at the old terminal during the planning application process. The Chair advised that he would research the publicity around the consultations that took place.</p>	<p>JM</p> <p>The Chair</p>
<p>6.</p>	<p>AIRPORT UPDATE BY GLYN JONES</p>	

GJ advised the forum that passenger flights ceased at the end of October and there are currently no passenger flights scheduled for next summer. The number passengers this year was approx. 90k compared to 2.15m 2 years ago.

There is currently just one cargo rotation a day. (one night time departure about 0315)

GJ advised that training movements need to continue to keep our Air Traffic Controllers training 'current'.

Private Jet movements have seen a slight increase, but we have very minimal movements.

easyJet pre covid 50% movements in UK and 50% in Europe, this is now 30% UK and 70% in Europe. The airlines are not clear on what they are doing next Summer.

GJ advised that we believe we will operate passenger flights next Summer.

We have seen our employment half in the last year, the attrition rate for the Aviation industry being very high.

Two thirds of the Airport costs are fixed and are very reliant on the Cargo operation. We need to be able to bounce back next year. We will start recruiting in January for the summer season, but this is all dependent on the Government guidelines.

GJ advised that the airport works hard to interact with the community. We are also investing in the airport updating the hold baggage system and security systems allowing passenger to leave liquids in their bags. We are currently the only airport in the UK that can do this.

We are in partnership with a company called Carlyle, who has invested in the Airport.

We submitted Airspace changes to the CAA approx. 4 years ago.

- RNAV (satellite-based instrument approaches – gives resilience and accuracy) – ACP submitted to CAA in 2019. CAA are in the process of reviewing and have just responded with some comments on the design. LSA are working through these with their approved Procedure Designer. If approved by the CAA these procedures would be implemented around Summer next year.
- SIDs (Standard Instrument Departures) submitted to CAA in 2016. CAA are in the process of reviewing and have come back with some questions which are being responded to. If approved by the CAA these procedures would be implemented around Summer next year.

GJ confirmed that we will not get rid of night flights but there are lots that we can work together on.

KS said that it was the warmest speech he has had at the airport for many years so wanted to thank him.

7. PRESENTATION BY ANDERSON ACOUSTICS LTD

Nicole Porter talked through her presentation. LSA requested an independent report on a balanced approach to aircraft noise management. The full report will be shared with members once available.

NPO



LSA CNF
ICAO_Presentation AA

8. NOISE COMPLAIN DATA

The Chair asked for a noise data summary for the next meeting. Noise data is captured on a monthly basis through WebTrak and it currently reported to the ACC on a quarterly basis.

JM

AJ raised concerns at the 20-minute delay. She advised that some residents feel it's not worth complaining. JM advised that there is a statement on the website explaining the 20 minutes delay, and clear instructions on how to use WebTrak. DR advised that the 20 min delay is the same for all airport systems and allows time to correlate radar data with data from the aircraft transponders. The chair advised that this should be reported back to local resident by the forum members. DR confirmed that the data should not be compared with mobile phone applications such as FlightRadar24 which uses fewer comprehensive data sources.

AJ also raised concerns that the WebTrak reporting works on 150M above sea level which means that the aircraft that fly over Hockley is only at 350ft which is a breach of regulation. Nicole Park advised that as these aircraft are coming into land which is part of training for aircraft and were not therefore subject to the 500ft rule and confirmed that there are no breaches in the regulations. All incidents are recorded in a safety event and recorded to the CAA. JM confirmed that WebTrak may, from time to time, send out a non-compliance response to a noise complaint but that upon further investigation it may be that the aircraft concerned weighed less than 5700kg and was therefore not required to follow the NPR rule. All complainants are notified if this is the case.

JM asked to raise an issue about accessibility using WebTrak which was brought forward from an ACC member. No comments were received in relation to this, other than those expressed by AJ about light aircraft and the 20 min delay. DR offered to make a presentation about WebTrak at future forum meetings if helpful.

The Chair would like to take the question and explore answers and come back to forum.

Chair/JM/NP

JM reported that just 8% of all aircraft movements (events) generated noise complaints. 85% of complaints are about night movements, mainly ASL cargo operations. Almost half of all complaints (46%) are received from just three residents. 85% of complaints are from 20 residents.

JM stated that noise complaint data alone was not an accurate reflection of how aircraft noise is perceived by the whole community. There may be a small number of very active complainers but equally there may be residents affected by aircraft noise that do not make complaints. Comments made on WebTrak are monitored and give an indication of the burning issues. Emails to the noise manager are also closely monitored to drive conversations within the wider LSA team to mitigate noise impact where possible.

We are currently seeing a decline in aircraft movements so expect a slight drop in complaints over the winter period.

In response to a question raised by JB, JM reported that NO2 levels around the airport perimeter are well below government guidelines and are at around 20% compared the

	<p>Government guidelines of 40%. The Chair asked if matter relating to pollution should be brought up at the ACC meeting rather than the Noise Forum. The forum is for noise going forward. Future discussion may take place in the future to widen to remit. AS advised that the council is looking at options regarding pollution.</p> <p>KS would like to see a presentation in the future on noise decibels, which the chair agreed to.</p> <p>QUESTIONS FROM MEMBERS</p> <p>9. No additional questions were raised. Due to the meeting overrunning some residents had left the meeting. It was noted that the inaugural meeting had taken more time to discuss membership, ToR and to explain the S106 and airport controls. Future meetings will allow more time for questions and discussion.</p> <p>AOB</p> <p>10. There were no minutes tabled.</p> <p>DATE FOR NEXT MEETING</p> <p>11. It was agreed that future meetings are held quarterly on a Tuesday approximately 2 weeks prior to the Airport Consultative Committee Meeting. JM to action</p> <p>POST MEETING UPDATE</p> <p>Meeting dates for 2022: Tuesday 15 February 2022 Tuesday 10 May 2022 Thursday 1 September 2022 Wednesday 9 November 2022</p> <p>All meetings to take place at the Southend Airport Holiday Inn between 11:00 – 13:00 unless otherwise notified.</p>	<p>JM</p>
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Summary of actions

Actions	Action	Action Owner	Action Assigned	To be actioned by
1	JM to distribute the list of current vacancies	JM	02/11/2021	
2	Remove ICANN from the Membership list	JM	02/11/2021	ACTIONED
3	The Chair advised that he would look up the publicity around the consultations that took place.	Chair	02/11/2021	
4	Share the full report from Anderson Acoustics	NPO	02/11/2021	
5	Produce the noise data summary and distribute for the next meeting	JM	02/11/2021	
6	Check discrepancies for breaches in aircraft height	JP/JM/NP	02/11/2021	
7	Submit future meeting dates as agreed	JM	02/11/2021	ACTIONED